

BUDGET AND MANAGEMENT

Statement of Purpose

To plan, prepare, and monitor the County's annual operating and capital budget and conduct special research and management analysis for the County Manager and County Departments.

Outcomes

1. Prepare a balanced budget for adoption by July 1, 2009, which:
 - a. Receives a satisfaction rating of at least 95% on the Manager's budget survey to be completed in July 2009 focusing on the responsiveness and the quality of analysis completed by the budget staff on departmental outcomes. This will include the budget staffs' ability to monitor and report departments' progress and commitment to outcomes and to recommend changes to improve efficiency or compliance.
 - b. Receives a satisfaction rating of at least 90% from department heads on a survey to be completed in July 2009, which measures the services the budget staff provides to departments in the areas of revenue projections, research and analysis, staff support in resolving problems of mutual concern, and support in establishing and monitoring outcomes.
 - c. Communicates County policies, provides a financial and operating plan, and is an effective communication device to our citizens, as demonstrated by receiving the 2008 Government Finance Officers Association (GFOA) Distinguished Budget Award.
2. Prepare a Revenue, Expense, and Fund Balance forecast in October 2008 that is based on the 2008/09 annual budget and Capital Improvement Plan (CIP) which will give the County Manager, Board of Commissioners, and Department Heads the financial information they need to set priorities and goals in planning for the future needs of the County.

Budget & Management

Reinventing Department

Organization: 120150

	2006/07 Actual	2007/08 Current	2008/09 Requested	2008/09 Approved	Percent Change
Revenues					
Indirect Cost	\$80,366	\$84,177	\$86,182	\$86,182	2%
General Fund	159,231	148,857	153,491	153,491	3%
Total	\$239,597	\$233,034	\$239,673	\$239,673	3%
Expenses					
Personal Services	\$230,018	\$221,059	\$227,698	\$227,698	3%
Supplies & Operations	9,579	11,975	11,975	11,975	0%
Capital	0	0	0	0	0%
Total	\$239,597	\$233,034	\$239,673	\$239,673	3%
Employees					
Permanent	3.00	3.00	3.00	3.00	0%
Hourly	0.00	0.00	0.00	0.00	0%
Total	3.00	3.00	3.00	3.00	0%

Fiscal Year 2006/07 Outcome Achievements

Total Outcomes	Achieved	Partially Achieved	Not Achieved	Success Rate
3	3	0	0	100%

Budget Highlights

The Budget Office is responsible for preparation, administration, and compilation of the annual budget for all County services. Specific activities include revenue and expenditure forecasting; making recommendations for improvement and/or attainment of County and departmental goals and objectives; preparing recommended and approved operating budget presentations and documents; overseeing current budget activity and related budget amendments; and, providing financial information and guidance for the County Manager and Board of Commissioners.

Performance Measurement:

Fiscal Year 2008/09

Budget Office outcomes in Fiscal Year 2008/09 continue to focus on preparing a balanced budget that meets the needs of departments.

Fiscal Year 2007/08

The Budget Office worked with County departments to identify service level needs for the next eight years. This plan has been completed and will be presented to the Commissioners along

with the annual budget. The Budget Office received the Government Finance Officers Distinguished Budget Award for the 19th consecutive year. This award recognizes outstanding achievement in budget preparation and presentation and achieves a performance outcome established for the Budget Office.

Fiscal Year 2006/07

The Budget Office met and exceeded outcomes for Fiscal Year 2006/07. Achievements included receipt of a 100% satisfaction rating on the County Manager survey and a 96.81% satisfaction rating on the departmental survey in excess of the goals 95% and 90% respectively.